



Open: 12 February 2014

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

REQUEST FOR QUOTATIONS

Quotations are hereby invited from Service provider for supply and Delivery of Stationery for Makhuduthamaga Local Municipality.

PROJECT NO.LIM473/ STATIONERY CART/13/14/058

SPECIFICATIONS FOR SUPPLY AND DELIVERY OF STATIONERY

HP CE 320A X 15
 HP CE 321A X 10
 HP CE 322A X 10
 HP CE 323A X 10
 2 Quire note Book X 20
 HP Laserjet CB 540A Black X 15
 HP Laserjet CB541A Cyan X 10
 HP Laserjet CB 542A Yellow X 10
 HP Laserjet CB543A Magenta X 10
 HP Laserjet Q 7553A X 10
 HP Laserjet CF280A X 5
 HP Laserjet CE255A X 10
 HP Laserjet Q5950A X 5
 HP Laserjet Q5951A X 5
 HP Laserjet Q5952A X 5
 HP Laserjet Q5953A 5

The employer is Makhuduthamaga Local Municipality represented by the Municipal Manager.

Completed and signed Quotations must be sealed in an envelope marked "**Project-LIM473/STATIONERYCART/13/14/058**". The closing date is **19th of February 2014 at 10:00** and should be deposited in the tender box at Makhuduthamaga Local Municipality Offices in Jane Furse.

Preference will be given to those who are registered with the Municipality's database as in terms of Section 13(i) of SCM Policy. The following documents must be submitted with the quotations: A valid tax clearance issued by SARS, Company registration, Company profile (attach appointment letters for the work done), Proof of payment of Municipal services (for both the company and the directors), Joint Venture Agreement (If any), the certified ID copies of Directors and declaration of interest form.

Bidders are requested to attach their B-BBEE status level certificate. The certificate must be issued by SANAS accredited agencies or registered auditors approved by the Independent Regulatory Board of Auditors (IRBA). The Municipality has the right to check the validity of the certificate.

Note: All copies must be certified. The certification must not be older than three months of the closing date.

No fax or email will be accepted

The municipality shall adjudicate and award tenders in accordance with the Preferential Procurement Policy Framework Act, 5/2000 and the revised Preferential Procurement Regulation as amended June 2011 on 80/20 points system where 80 points are for the price and 20 points for B-BBEE according to the said legislation.

For enquiries contact: 013 265 8600 or 013 265 1975

Supply Chain Management unit: Mr. M.A Malekana

Mrs. T.M Mphele

Handwritten signature of M.A. Malekana in blue ink, written over a horizontal dashed line.Handwritten signature of T.M. Mphele in blue ink, written over a horizontal dashed line.